

Operations Committee Meeting  
June 7, 2011  
Minutes

A regularly scheduled meeting of the Operations Committee was held on Tuesday, June 7, 2011, in the Administration Building. Mr. Friedman called the meeting to order at 6:23 p.m. Present when the meeting was called to order were Mr. Friedman, Mrs. Hayes and Mr. Blanchette. Also present was Mr. Cullinan.

- Recommended assignments for the 2011-2012 "Adopt-A-School" program:

Crystal Lake School	Mrs. Picard-Wambolt and Mr. Stoughton
Center School	Mr. Friedman and Mr. Roberson
Windermere School	Mrs. Kiff-Judson
Ellington Middle School	Mr. Blanchette and Mr. Trisler
Ellington High School	Mrs. Hayes and Dr. Young

- The major purposes of the program are:
  - 1) Increased visibility and presence for the Board of Education
  - 2) Opportunities to provide information on Board of Education structure and procedures
  - 3) Act as a liaison between Board of Education and PTO's
  - 4) Act as liaison between Board of Education and school administration
  - 5) Become more knowledgeable of both the progress and the needs of each school
  - 6) Opportunities to attend special school events

Mr. Cullinan will develop written documents regarding Board structure, agendas, meetings, committees etc. for members to use when meeting or responding to PTO members, school administration, staff, members of the public etc.

- The committee reviewed the proposed gift from the Class of 2011. The class wishes to plant six trees at the high school. A review of the proposed location has revealed a number of issues including maintenance and security. Alternative locations are being reviewed. The superintendent will inform the committee of a new proposed location with information related to areas of concern such as security, building maintenance, snow removal etc.
- Mr. Cullinan presented some information from ECG Engineering, LLC which states that it can save municipalities and school districts money on energy costs without any taxpayer impact. The committee requested that Mr. Cullinan research any work they may have done with Connecticut schools.

A motion to adjourn was made at 7:30 p.m.

1<sup>st</sup>. G. Blanchette

2<sup>nd</sup>. A. Hayes

VOTE: Unanimous. The motion passed.