

Operations Committee Meeting

October 26, 2015

Minutes

A regularly scheduled meeting of the Operations Committee was held on Monday, October 26, 2015, in the Administration Building. The meeting was called to order at 7:01 p.m. Present were Mrs. Hayes, Mr. Blanchette, and Mr. Purcaro. Also present were Mr. Butler, Mrs. Devlin and Superintendent Dr. Scott Nicol. Peter Kovaleski from the Town of Stafford was present.

1. Solar Panel Update

Peter Kovaleski from the Town of Stafford and one of the founders of Stafford Energy Advisory Council (SEAC) was an invited as a guest to provide information regarding Stafford's procurement of energy through solar panels.

Mr. Kovaleski informed the committee regarding the funding mechanism and the savings the Town of Stafford will and has received from solar panels and geo-thermal. Mr. Kovaleski informed the committee that two separate solar fields were available to the town resulting in significant savings. Mr. Kovaleski also explained the "tax exempt lease purchasing" funding mechanism the town utilized.

Mr. Kovaleski further explained how Stafford applied to the Zero Emissions Renewable Credit Program. The committee discussed that process and how it related to the process the Board went through with Earth Light. The committee directed the administration to learn more about the ZREC process.

The committee also discussed the status of the roofs at each school. Mr. Butler shared a letter from the roof manufacturer regarding their warranties. The committee directed the administration to procure specific dates of when each roof for each school was installed.

The committee thanked Mr. Kovaleski for his time. The committee would like to convene at a later date to continue the discussion.

2. Five Year Capital Improvement Plan

Mrs. Devlin presented the administration's proposed Five Year Capital Plan to the committee. Mrs. Devlin explained the justification for each of the proposed capital improvements. In addition, Mrs. Devlin communicated the administration's proposed order of priority for five capital improvement projects to occur in the 2016 – 2017 school year. They are ordered with the top priority as number one:

- 1) System Wide - Special Education Van
- 2) Center School – Phone System
- 3) Ellington High School – Cafeteria Air Conditioning
- 4) Center School – Cafeteria Air Conditioning
- 5) Ellington Middle School– Cafeteria Air Conditioning

The committee directed the administration to include the Windermere School phone system project in the 2017 – 2018 school year.

The committee agreed to bring the proposed Five Year Capital Project including the Windermere School phone system project to the full Board of Education for its consideration at the November 18, 2015 Board of Education meeting.

The next Operations Committee meeting has been schedule for November 24, 2015 at 7 p.m. to be held at the Administration Building.

A motion was made to adjourn the meeting at 8:24 p.m.

1st. M. Purcaro

2nd. A. Hayes

VOTE: Unanimous. The motion passed.

Respectfully submitted,

Michael Purcaro
Chair

MP/svn