



Ellington Public Schools

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(860) 896-2300

To: First Selectman Lori Spielman
Mr. Matthew Reed, Town Administrator
Ms. Tiffany Pignataro, Town Finance Officer
Members of the Board of Selectmen, including BOE Liaison Mary Cardin
Members of the Board of Finance, including BOE Liaison Dan Kuene

From: Dr. Scott V. Nicor, Superintendent, Ms. Alisha Caputo, Director of Finance and Operations
C: Members of the Board of Education
EPS Administration

Date: January 5, 2024
Re: INVITE & IMPORTANT DATES - Ellington Board of Education Budget Process 2024-2025

Happy New Year! Preparation of the 2024-2025 proposed budget is in full swing with principals and department heads first meeting in December 2023.

All individuals receiving this memo **are formally invited** to two Board of Education budget meetings in which I will present my 2024-2025 Superintendent's Proposed Budget to the Board of Education for their consideration. Both of these meetings will be held in the Ellington High School Library/Media Center.

- Wednesday, January 17, 2024 at 5:45 p.m.
 - An approximately one-hour meeting with a high-level presentation. Board members will receive their budget booklet at this time.
- Saturday, January 20, 2024 at 9:00 a.m.
 - An approximately 90-minute to two-hour meeting with a more detailed presentation and significant time for Board members to discuss and ask questions. An early lunch will follow.

Preceding these meetings, a Board of Education pre-budget workshop with faculty and administration will be held on January 10th at 5:45 p.m. in the Library/Media Center at Ellington High School.

This workshop is a public meeting and will last approximately 90 minutes covering the following topics:

Ellington High School Athletics Programming

- Budgeting for athletic programming and the cost associated with fully funding boys' swimming, girls' gymnastics, and ice hockey

Board Certified Behavior Analyst (BCBA) Position

- Current BCBA positions, their importance due to continuing trends, and challenges faced including the developing market for qualified candidates

Subscription-Based Services

- Process for adding and eliminating district and school-based subscription services and the current trends associated with them

Additionally, there are other important dates associated with the Ellington Board of Education budget process resulting in an Ellington Board of Education adopted budget to be submitted to the Town by February 15, 2024.

Meetings to be held at the Board of Education

- January 24th, 5:45 p.m. — Finance Committee
- January 29th, 5:45 p.m. — Finance Committee (if needed)

Meetings to be held at the Ellington High School Library/Media Center

- January 31st, 6:00 p.m — Monthly Board of Education Meeting to Adopt Budget

As we progress through the budget process, there will be an effort to communicate targeted press releases to keep the community informed. With this, we are also exploring the addition of joint press releases with the Town.

We look forward to a productive budget process in partnership with the town to ensure student needs are met, Town services continue to progress, and taxpayer monies are responsibly spent.