

BOARD OF EDUCATION
Ellington, Connecticut

Operations Committee Meeting Minutes

The Operations Committee of the Ellington Board of Education met Monday, November 12, 2018 at 6:00 p.m. in the Superintendent's Office in the School Administration Building, 47 Main Street, Ellington, CT 06029.

Attendees:

Board of Education Members: Mrs. Kerry Socha, Mrs. Jen Dzen, and Mr. Gary Blanchette

Administrative Team Members: Dr. Scott Nicol, Superintendent of Schools; Mr. Brian Greenleaf, Director of Finance & Operations; Ms. Rebecca Gonzalez, Director of Facilities

Agenda Items: The meeting called to order at 6:01 p.m.

1. Proposed 5-Year Capital Plan

Ms. Gonzalez discussed the projects in the priority order in which the administration has laid out.

The first project is for Audio/Visual upgrades at a cost of \$75,000. Ms. Gonzalez explained that the last large upgrade was during the last high school project, roughly 15 years ago and the technology is increasingly becoming outdated and obsolete. The focus on this project is to upgrade projectors, specifically SMART Boards which are an integral part of the learning environment.

Mrs. Dzen noted that the amount seems small for the entire district. Mr. Greenleaf stated that this will not cover all needs of the district.

Mrs. Socha asked about how this priority list will change in light of the ongoing facilities study. Mr. Greenleaf stated that this plan is subject to change following the outcome of the facilities study, however the projects proposed in the first year could be used regardless of that outcome.

Ms. Gonzalez discussed the next projects, Modern Classroom Furniture, a District Maintenance Vehicle, School Security Network, Special Education van, and Air Conditioning projects at Center, EMS and EHS.

A motion was made to recommend the Capital Improvement Plan 2019-2024 as presented to the Board of Education.

1st. J. Dzen 2nd. G. Blanchette

VOTE: Unanimous. The motion passed.

2. Discussion of Projects

Ms. Gonzalez updated the committee to the ongoing roof replacement project at Center School. Ms. Gonzalez has been monitoring the situation since her arrival in the summer. The roof had been continuously repaired over several years. It is now to the point where roofing contractors would not continue to patch in needed areas. The district administration took the initiative to get the project done before winter.

Mr. Greenleaf stated that unlike at other schools where roof leaks are an issue, the difference here was that there is no ability to fix the roof going forward.

The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Mrs. Kerry Socha
Operations Committee Chair