

**Operations Committee Meeting
June 27, 2013
Minutes**

A regularly scheduled meeting of the Operations Committee was held on Thursday, June 27, 2013, in the Administration Building. Chairperson Howard Friedman called the meeting to order at 7:40 p.m. Present when the meeting was called to order were Mr. Blanchette, Mrs. Devlin, Mr. Butler, and Lyle Kerr, senior technician from Marcus Communications.

- Review of Proposals Related to Security Measures

Mrs. Devlin and Mr. Butler provided an overview of the proposed project with associated costs.

The keyless entry badge system, access control and security camera system is estimated to cost \$98,262 at the district level, \$20,426 at Ellington High School, \$18,222 at Ellington Middle School, \$22,805 at Windermere School, \$16,324 at Center School, \$11,730 at Crystal Lake School and \$8,755 at the Administration Building.

The proposal was reviewed by the committee, with all questions of the Board members answered by Mr. Kerr.

A motion was made to recommend to the Board of Education approval of the purchase of a keyless entry badge system, computerized keyless access control system, and Video / CCTV camera system, including all hardware and software for all schools and the Central Office and also including the first year's maintenance costs as recommended in the security audit conducted by the Connecticut State Police at an estimated cost of \$98,262.

1st. G. Blanchette 2nd. H. Friedman

VOTE: Unanimous. The motion passed.

- Old Business

There was no old business.

- New Business

Mrs. Devlin provided an overview of the proposed project request with associated costs for the installation of Spirit Flags at Ellington High School as part of the 2013 Senior Class Gift.

A motion was made to recommend to the Board of Education approval of the installation of Spirit Flags at Ellington High School as part of the 2013 Senior Class Gift.

1st. G. Blanchette 2nd. H. Friedman

VOTE: Unanimous. The motion passed.

Mrs. Devlin presented a recommendation to waive the requirement to obtain bid proposals for the security projects.

A motion was made to recommend to the Board of Education that the Board approve to waive the bid process for the security projects.

1st. G. Blanchette 2nd. H. Friedman

VOTE: Unanimous. The motion passed.

A motion to adjourn was made at 8:50 p.m.

1st. G. Blanchette 2nd. H. Friedman

VOTE: Unanimous. The motion passed.

Respectfully submitted,

Howard Friedman
Chair

HF/scc