

Operations Committee Meeting
November 13, 2013
Minutes

A regularly scheduled meeting of the Operations Committee was held on Wednesday, November 13, 2013, in the Administration Building. Chairperson Howard Friedman called the meeting to order at 7:00 p.m. Present when the meeting was called to order were Mrs. Hayes, Mr. Blanchette and Mr. Friedman. Also present were Mrs. Devlin, Dr. McGurk, Mr. Butler, Mr. Collins and Mr. Cullinan.

Approval of Proposed Five-Year Capital Expenditure Plan 2015-2019

The administration distributed a revised Five-Year Plan in response to recommendations and requests made by the committee at the October 2, 2013 meeting. The Committee recommended the following four projects for inclusion in the 2014-2015 plan at a total cost of \$403,699.

- System-wide Computer Replacement Cycle - \$285,455

Under the town's replacement plan, Windermere, the middle school and Crystal Lake are scheduled for replacement. As Crystal Lake will be included in the building project Windermere and the middle school are included in this plan. The plan will include desktop computers for teacher and administrator stations. Chromebooks will be provided for student use in grades 3-8 with iPads used in grades K-2. Mr. Collins stated that the middle school is currently piloting Chromebooks. The district will move to Google Apps for Education with an account for each student within the school environment. There will be a need for professional development in this area. There was also discussion of security for these devices.

- Ellington Middle School Excavation & Grading - \$31,245

A drainage problem is causing water damage to the foundation. This project will excavate, re-grade, scrape and seal foundation, install stone, drainage board and backfill; build a retaining wall, and clear south storm drain. Town engineer Jim Thompson has reviewed and recommended this project.

- Windermere School Generator - \$66,475

This project will install a 200KW, 480 Volt, 3 Phase, 1800 rpm diesel generator at Windermere School. Windermere remains the only school without a generator.

- System-wide Parking and Playground Asphalt Repair - \$20,524

This project will remove all dirt, grass and weeds from cracks to be repaired. Cleaned cracks will be sealed with a hot rubberized sealant, or asphalt emulsion sealant determined upon repair size. Estimated linear feet of repair are as follows: Ellington

Middle – 6,000; Windermere – 2,000; Center – 1,500; Ellington High – 13,000; and Administration Building – 5,000.

The following projects listed for future years were also reviewed:

- Special Education wheelchair and student vans
- Security enhancements
- Irrigation for athletic fields
- Air conditioning projects
- Heating controls
- Exterior wall repair

A motion was made to recommend approval of the Five-Year Capital Improvement Plan 2015-2019 by the full Board of Education.

1st. A. Hayes

2nd. G. Blanchette

VOTE: Unanimous. The motion passed.

Old Business

There was no old business.

New Business

There was no new business.

A motion to adjourn was made at 8:20 p.m.

1st. A. Hayes

2nd. G. Blanchette

VOTE: Unanimous. The motion passed.

Respectfully submitted,

Howard Friedman
Chair

HF/scc