

A meeting of the Operations Committee was held on Wednesday, October 12, 2022, in the Board of Education Conference Room, 47 Main Street, Ellington, CT.

The meeting was called to order at 6:04 p.m. by Kerry Socha.

PRESENT Kerry Socha, Chair, Gary Blanchette, Jen Dzen

ABSENT Liz Nord

ALSO PRESENT Mr. Brian Greenleaf, Director of Operations and Finance, Gregory Kliman,
Director of Facilities

AGENDA ITEM

Windermere Building Project Update

An update regarding the Windermere building project was presented by Mr. Greenleaf. A Community Design Session is scheduled for Wednesday, October 19, 2022 at 6:00 p.m. at Windermere school. The design session will include the architect to hear input from the community.

Capital Improvement Plan

Mr. Greenleaf presented the Capital Improvement Plan for 2023-2029. The recommendation of the administration is to change the way in which the Board of Education has previously requested CIP monies. Instead of proposing to the Town by project, there will be three “buckets” of money that can be rolled over if not fully spent in any given year: Vehicle Replacement, Equipment Upgrades, and CIP Construction Projects. The amount of the request is consistent each year.

HVAC Grant

Mr. Greenleaf shared with the committee a presentation regarding the approach to applying for the State’s new HVAC Grant program. Although the state is kicking in a portion, the town would need to match approximately 50% of the funds. The district administration is targeting equipment at the end of its useful life, replacing it with DOAS equipment which will improve ventilation and provide some temperature conditioning. Other upgrades would include boiler systems.

ADJOURNMENT

MOTION First: G. Blanchette
Second: K. Socha
To adjourn the meeting of the Operations Committee Committee (8:02 p.m.)
Motion carried unanimously.