

**Board of Education, Ellington, CT
Policy Committee Meeting Minutes**

The Policy Committee of the Ellington Board of Education met on Monday, December 2, 2013 at 7:00 p.m. in the School Administration Building, 47 Main Street, Ellington, CT.

Attendees: Mr. Stephen Cullinan, Superintendent
Committee Members: Mrs. Tracey Kiff-Judson, Mr. Andrew McNamar, Mrs. Kris Picard-Wambolt, Mr. Howard Friedman (7:04 p.m.), Mr. Dale Roberson (7:50 p.m.)

Call to Order: The meeting was called to order at 7:02 p.m. by Committee Chairperson, Kris Picard-Wambolt.

Agenda Items:

Review of 0000 Series Policies as Presented in CABE's Customized Policy Review

At a previous Policy Committee meeting, committee members were given copies of first drafts of the 9000 series and the 0000 series of policies for which CABE has completed its review. Prior to tonight's meeting, committee members were to read through all of the policies within these two series and determine if each policy is in keeping with board philosophy on each topic. We were to consider which policies should be included in our manual as well as any changes, additions and deletions that were necessary. The 9000 series was reviewed at our last Policy Committee meeting at which time the 0000 series was tabled until this meeting. At this committee meeting we discussed each and every policy within the 0000 series. We determined which policies to include in our manual. Those that we determined should be included in our manual we went over word for word. Some we decided to keep as currently written, some needed additional language for clarification or updating, some we chose to use CABE's sample policies to replace our existing policies, some we chose to use a combination of existing language and CABE sample language. We determined our Vision Statement, Policy 0100 and our Mission Statement, Policy 0210 need updating and reworking. This will require input from administration and other stakeholders and will be addressed at a later time. Until then, these policies will be included as previously written and upon finishing the new versions these policies will be presented to the full board as revised policies. We also determined we would keep our Affirmative Action Plan, Policy 0521 as previously written yet with the additional language and legal reference provided by CABE, but we will revisit the policy to consider procedures and forms provided by CABE for possible inclusion in the personnel series of policies. We finished the review of the 0000 series policies, noted all inclusions, deletions and changes as required by CABE and it is now ready to be returned to them to be rewritten as second draft which will be presented to the full board for approval and adoption.

Old Business

None

New Business

None

Adjournment

A motion was made to adjourn.

1st. Mr. Andrew McNamar 2nd. Mrs. Tracey Kiff-Judson

VOTE: Unanimous. Motion passed.

Kris Picard-Wambolt adjourned the meeting at 8:33 p.m.

Respectfully submitted by _____
Kris Picard-Wambolt, Policy Committee Chairperson