

## **Board of Education, Ellington, CT Policy Committee Meeting Minutes**

The Policy Committee of the Ellington Board of Education met on Tuesday, June 16, 2015 at 7:00 p.m. in the School Administration Building, 47 Main Street, Ellington, CT.

**Attendees:** Mr. Stephen Cullinan, Superintendent Ellington Public Schools,  
Committee Members: Mrs. Tracey Kiff-Judson, Mrs. Kris Picard-Wambolt  
Absent Committee Members: Mr. Howard Friedman, Mr. Dale Roberson,  
Mr. Mike Purcaro

**Call to Order:** The meeting was called to order at 7:07 p.m. by Mrs. Kris Picard-Wambolt.

### **Agenda Items:**

#### **Continued Review of the 5000 Series of Policies as Presented in CABE's Customized Policy Review**

Prior to this meeting, committee members were given copies of first draft of the 5000 Series of Policies – Students, for which CABE has completed its review. Committee members were to complete reading through the policies within this Series and determine if each policy is in keeping with Board philosophy on each topic. We were to consider which policies should be included in our manual as well as any changes, additions and deletions that were necessary. At this Committee meeting, we continued where we left off at the last meeting and reviewed and discussed Policies 5144.3 through 5156, thus finishing the index of the 5000 series. We determined which of these policies to include in our manual. Some were existing policies, others were sample policies provided by CABE. Some policies we chose not to include due to redundancy with policies elsewhere in the manual, or because they were just reiteration of state or federal law and were not necessary to restate as a policy or because they did not directly apply to our district. After completing this review, we revisited those policies that we had sent for administrative review and have been returned to the committee. Some of these policies were updated or reworded by members of our administration to reflect current practice, others were determined to be accurate as written. Several policies are still being reviewed and will be addressed by the committee at our next meeting. As Mr. Cullinan will not be at future meetings, he agreed to compile a list for the committee indicating which policies are still out for review and which are on hold to be rewritten and added to the manual at a later date.

#### **Old Business**

During a recent Special Meeting of the Board of Education, discussion centered on Policy 3541.44 – Use of Private Automobiles on School Trips. When the Policy Committee reviewed this policy as presented by CABE as a sample to consider, we determined it was not reflective of Board philosophy on this topic and so did not adopt the sample for our manual. Unfortunately, at the time, we did not write a policy that was in keeping with Board philosophy to include in its place. This omission will need to be addressed soon at a Policy Committee meeting, preferably this summer, as members of our faculty are looking for guidance on this issue. We will schedule a meeting to discuss this topic and invite interested faculty members to attend and weigh in.

**New Business**

Mr. Cullinan distributed to committee members, copies of the 6000 Series and 7000 Series as presented by CAFE’s Customized Policy Review team. Committee members were asked to please begin their review process on the 6000 Series and will begin the discussion of these policies at our next Policy Committee meeting.

**Adjournment**

A motion was made to adjourn.

1<sup>st</sup> Mrs. Tracey Kiff-Judson                      2<sup>nd</sup> Mrs. Kris Picard-Wambolt

Vote: Unanimous    Motion passed.

Mrs. Picard-Wambolt adjourned the meeting at 8:15 p.m.

Respectfully submitted by \_\_\_\_\_  
Kris Picard-Wambolt, Policy Committee Chairperson