

Board of Education, Ellington, CT Policy Committee Meeting Minutes

The Policy Committee of the Ellington Board of Education met on Wednesday, October 3, 2016 at 7:00 p.m. in the School Administration Building, 47 Main Street, Ellington, CT.

Attendees: Dr. Scott Nicol, Superintendent; Mr. Brian Greenleaf, Director of Finance and Operations
Committee Members: Ms. Ann Marie Hayes, Ms. Kris Picard-Wambolt
Absent Committee Members: Ms. Jamie Foster, Ms. Tracey Kiff-Judson, Mr. Michael Purcaro

Call to Order: The meeting was called to order at 7:05 p.m. by Ms. Picard-Wambolt.

Agenda Items:

Continued Review of Policy 3520.13 – Student Data Protection and Privacy/Cloud Based Issues

At our last meeting, Dr. Nicol provided the committee with a redlined and draft version of this recommended policy. At that time, the committee was informed that a new law, identified as Public Act 16-189 would be in effect as of October 1, 2016, and requires all districts, staff, contractors, operators, and consultants must provide appropriate protections and privacies for all student data including student information, student records, and student-generated content. On September 8, 2016, Mr. Collins, Director of Technology and Mr. Greenleaf attended a forum put on by the State regarding this new law and its implications for districts. Mr. Greenleaf shared with the committee what he learned during this forum, including the fact that there is still much that needs to be clarified. The State is currently working on initiatives regarding contracts with major vendors and there will be a second wave to include additional vendors. There is hope that the State will eventually provide a master contract that can be used going forward. Mr. Greenleaf also shared that he suggested to CREC that this is an excellent task for them to take on and offer a low cost service to member districts, thus creating a list of approved, compliant vendors and resources. The draft policy presented draws language directly from the statute and is sufficient at this point. All current contracts have been renewed prior to October first, most up for renewal July first, buying us more time to properly vet and implement this policy. Therefore, no action is recommended at this time. Dr. Nicol assured the committee that with or without the policy, the district is compliant with PA 16-189, and was even before the law was written. We have always taken measures to depersonalize student information online.

Review Policy 9325 – Meeting Conduct and Parliamentary Procedure

This is an administration recommended revision to an existing policy. The specific change involves, on the advice of our attorney, the deletion of subsection (3) under the heading “Conduct of Meetings”, as inclusion of this section may violate First Amendment rights. The policy was thoroughly reviewed and the committee was comfortable with it as presented. We had a brief discussion regarding general meeting conduct and whether or not it is necessary to re-review some other related policies.

A motion was made to recommend to the full Board adoption of this policy as presented.

1st. A. Hayes

2nd. K. Picard-Wambolt

VOTE: Unanimous. The motion passed.

Policy Meeting Dates November 2016 – June 2017

Historically, this committee meets on the first Monday of every month at 7:00 p.m. The committee went through the calendar and made necessary adjustments to the dates, settling on 11/14, 12/5, 1/9, 2/6, 3/6, 4/3, 5/1, 6/12. We also discussed beginning the meetings earlier, and decided to try 5:30 p.m. As many of our committee members were not present at this meeting, Ms. Picard-Wambolt asked Dr. Nicol to please send an email to all committee members regarding availability for the dates and times agreed upon at this meeting.

Other

None

Adjournment

A motion was made to adjourn.

1st. A. Hayes

2nd. K. Picard-Wambolt

VOTE: Unanimous. The motion passed.

Ms. Kris Picard-Wambolt adjourned the meeting at 7:37 p.m.

Respectfully submitted by _____

Kris Picard-Wambolt, Policy Committee Chairperson