

**Board of Education, Ellington CT  
Policy Committee Meeting Minutes**

The Policy Committee of the Ellington Board of Education met on Thursday, December 12, 2019 at 5:00 p.m. in the School Administration Building, 47 Main Street, Ellington, Connecticut.

**Attendees:** Dr. Scott Nicol, Superintendent of Schools

**Committee Members:** Mr. Michael Purcaro, Ms. Liz Nord, Ms. Kerry Socha,  
Ms. Jennifer Dzen, Ms. Kris Picard-Wambolt

**Call to Order:** The meeting was called to order at 5:07 p.m. by Ms. Picard-Wambolt.

**Agenda Items:**

**1. Policy Committee Meeting Dates/Times, January 2020 – December 2020**

The committee members discussed availability for monthly Policy Committee meetings. It appears Wednesdays are the best day, preferably no earlier than 5:15 pm. As the full Board meets monthly on Wednesdays as well, Dr. Nicol agreed to review full Board meeting dates and determine which week is best for Policy Committee meetings. He will follow up with an email to committee members, soon.

**2. Discussion of Existing Policy 9120 – Officers and Auxiliary Personnel**

This Bylaw has been revised to allow the Board to elect a Board Treasurer in addition to the Chair, Vice Chair, and Secretary. It is indicated this is an optional position. Additional language was added to briefly describe the Board Treasurer's duties. It was questioned as to why the position is optional. Committee Chair Picard-Wambolt informed the committee that by state law the only positions mandatory for a Board of Education are Chair and Secretary. Board Chair Purcaro indicated this language was based on best practice from CAFE. It was also questioned why there is no job description at all included for the other officer positions. It was determined this Bylaw will be revisited in the near future to include a brief job description for each of the officer positions.

A motion was made to recommend to the full Board acceptance of revised Bylaw 9120 – Officers and Auxiliary Personnel as presented.

VOTE: Unanimous. The motion passed.

1<sup>st</sup>. M. Purcaro

2<sup>nd</sup>. J. Dzen

**3. Discussion of Proposed Policy 9126 – Board of Education Officers, Treasurer**

This Bylaw was written by our Board attorney, Mr. Fred Dorsey at the request of Board Chair Purcaro. It outlines the duties of the newly created position of Board Treasurer. After review by the committee, it was determined that the word "Association" should be changed to "District" in keeping with Ellington Board practice.

A motion was made to recommend to the full Board acceptance of new Bylaw 9126 – Treasurer (Optional) as amended.

VOTE: Unanimous. The motion passed.

1<sup>st</sup>. J. Dzen

2<sup>nd</sup>. K. Socha

