

BOARD OF EDUCATION
Ellington, Connecticut

Communications Committee Meeting Minutes

The Communications Committee of the Ellington Board of Education met on Tuesday, February 2, 2016 in the School Administration Building.

Attendees:

Administrative Team Members: Dr. Scott Nicol, Dr. Erin McGurk, Mr. Mark Wursthorn, Mr. Michael Nash, Ms. Jenna Dhandapani, Mr. John Collins

Board of Education Committee Members: Ms. Tracey Kiff-Judson, Ms. Kristen Picard-Wambolt, Mr. Dan Keune

Call to Order: The meeting was called to order at 1:02 PM by Ms. Kiff-Judson.

Agenda Items:

Website Redesign/Branding of the School District

- The committee discussed the logo design and suggested changes. There was still some concern over the center of the design. The group agreed to request student input on the design.
- The group made preparations for their meeting with Finalsite on Friday to discuss the website redesign project.
- Dr. McGurk suggested providing advance knowledge to the website designer of the need to meet accessibility requirements provided by Dr. Young.

Ellington Friend of Education Award Nomination

- The committee reviewed nominees for the Friend of Education Award.
- The board will vote on any candidates brought forward in the next full Board of Education meeting.

Budget

- Dr. Nicol distributed a draft of an article on the budget for the Ellington Connection for the committee's review.
- The committee reviewed upcoming tasks for communications regarding the budget.
- The committee discussed how to best involve the parents who expressed an interest at the prior BOE meeting in being advocates for full-day kindergarten.

Old Business

- None.

New Business

- None.
- The committee discussed protocol for board members relaying parent concerns to the appropriate individuals. Dr. Nicol requested that such information go through him.

Next Meeting and Adjournment

- The next committee meeting will take place at 1:00 PM on Tuesday, March 15, 2016. Regular committee meetings will be scheduled on the first Tuesday of each month at 1:00 PM in the administration building.
- A motion was made to adjourn, and the meeting adjourned at 3:02 PM.

1st. Kris Picard-Wambolt 2nd. Dan Keune

Minutes submitted by: _____
Tracey Kiff-Judson, Communications Committee Chairperson