

BOARD OF EDUCATION
Ellington, Connecticut

Communications Committee Meeting Minutes

The Communications Committee of the Ellington Board of Education met on Tuesday, May 3, 2016 in the School Administration Building.

Attendees:

Administrative Team Members: Dr. Scott Nicol, Ms. Jenna Dhandapani

Board of Education Committee Members: Ms. Tracey Kiff-Judson, Ms. Kristen Picard-Wambolt

Absent Committee Members: Mr. Mark Wursthorn, Dr. Erin McGurk, Mr. Dan Keune

Call to Order: The meeting was called to order at 1:04 PM by Ms. Kiff-Judson.

Agenda Items:

Facebook Page

- Board of Education (BOE) agendas and meeting minutes will be stored on Google Docs in the future. Ms. McFall will publish them on the BOE Facebook page and on the website.
- The new logo was also posted on the BOE Facebook page.
- The committee discussed what contact information should be provided.

Budget

- Dr. Nicol reported that CEA is planning a mailing to encourage people to vote.
- Dr. Nicol is planning a school messenger message with basic information about the budget.
- Ms. Kiff-Judson provided a draft of a letter to the editor for the committee to review.

Other

- The committee discussed the necessity for July and August meetings and decided to make a determination at the June meeting.

Next Meeting and Adjournment

- The next committee meeting will take place at 1:00 PM on Tuesday, June 7, 2016. Regular committee meetings will be scheduled on the first Tuesday of each month at 1:00 PM in the administration building.
- Kris Picard-Wambolt made a motion to adjourn. Tracey Kiff-Judson seconded the motion. The meeting adjourned at 1:43 PM.

Minutes submitted by: _____
Tracey Kiff-Judson, Communications Committee Chairperson