

**Board of Education  
Ellington, CT**

**Communications Committee Minutes**

**Meeting Called to Order:** December 6, 2016 at 1:02 PM

**Present Board Committee Members:** Mr. Dan Keune, Ms. Kris Picard-Wambolt, Ms. Tracey Kiff-Judson

**Present Administrative Team Members:** Dr. Scott Nicol, Dr. Erin McGurk, Mr. Mark Wursthorn, Mr. Brian Greenleaf

**Agenda:**

**2017-2018 Budget**

- The committee discussed the proposed budget flyer for the 2017-2018 budget.
- Mr. Greenleaf presented a PowerPoint version with more visual information.
- The committee discussed when it is most important to get public support.
- The committee discussed key messages such as promoting The Arts through some of our budget initiatives.
- Mr. Greenleaf presented a preview of the budget format which was received very positively by the group.
- The budget basics flyer and two budget screens should be available by the end of the year.

**Meeting Ended:** 2:00 PM

**Next Meeting:** Meetings are generally held the first Tuesday of the month. The next scheduled meeting is Tuesday, January 4, 2017 at 1:00 PM.

**Minutes Submitted by:**

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Tracey Kiff-Judson, Communications Committee Chairperson