

A meeting of the Operations Committee was held on Tuesday, December 12, 2023, at the Board of Education Central Office, 47 Main Street, Ellington, CT.

**The meeting was called to order at 4:49 p.m. by Miriam Underwood.**

**PRESENT** Miriam Underwood, Chair, Gary Blanchette, Kerry Socha, Jen Dzen, Steve Viens

**ALSO PRESENT** Ms. Alisha Carpino, Director of Finance and Operations  
Mr. Gregory Kliman, Director of Facilities

#### **AGENDA ITEMS**

##### **Approval of Minutes: October 17, 2023**

**MOTION:** First: G. Blanchette  
Second: M. Underwood  
To approve the minutes of the October 17, 2023, Operations Committee meeting.  
Motion carried unanimously.

##### **School Bells Discussion**

Ms. Carpino stated that the idea of having music in place of the typical school bells was brought forward and stated that this is something that has been seen in other schools. The idea of having music in the place of bells was discussed and decided this should be a decision made within the individual schools. Mr. Kliman shared that he would explore if this was an option that would be available with the current system.

##### **Ellington High School Exterior Lighting**

Mr. Kliman shared that the lighting for the front and back parking lot of the high school had been upgraded to brighter lighting. Mr. Kliman stated that this work was done by the district's electrician and was completed much sooner than anticipated. Mr. Kliman shared that the town helped facilitate the project by providing equipment when needed.

##### **Windermere Update**

Ms. Carpino stated that the groundbreaking ceremony for the Windermere project, was successful and a lot of positive feedback was received. Ms. Carpino shared that Gerber Construction was currently putting up fencing for the project and that the foundation would be poured in the beginning of January.

##### **HVAC Update**

Ms. Carpino shared that the HVAC project was continuing to move forward and that the HVAC subcommittee met earlier that day. Ms. Carpino shared that the design estimates came in higher than expected and that Arcadis was going to come onto the project as the Owner's Project Representative. Ms. Carpino stated that the project was currently on schedule and the construction documents would be done in early January and the plan is to go out to bid shortly after those documents are received.

#### **ADJOURNMENT**

**MOTION** First: K. Socha  
Second: G. Blanchette  
To adjourn the meeting of the Operations Committee (5:54 p.m.)  
Motion carried unanimously.