

A meeting of the Finance Committee was held on Wednesday, December 7, 2022, in the Board of Education Conference Room, 47 Main Street, Ellington, CT.

The meeting was called to order at 4:30 p.m. by Liz Nord.

PRESENT Liz Nord, Chair, Jen Dzen, Miriam Underwood, Steve Viens

ABSENT

ALSO PRESENT Mr. Brian Greenleaf, Director of Finance and Operations
Ms. Stephanie Veturis, Coordinator of Accounting

AGENDA ITEMS

2023-2024 Budget Guidelines and Calendar

Mr. Greenleaf presented the budget calendar and guidelines to the committee. A discussion about the best way to discuss major budget drivers with the Board was held. The recommendation of the Committee is to add a workshop on January 18th at 5 p.m. where the Superintendent and others may present the overarching themes of the budget. Budget books will be handed out at the end of the presentation. The Saturday session on January 21st can focus in more detail on specific elements of the budget. Mr. Greenleaf noted the Budget Guidelines were overhauled to focus on core themes of interest while maintaining some of the language of previous budget guidelines.

MOTION First: Liz Nord
Second: Miriam Underwood
To approve the Budget Calendar and Guidelines with recommended changes to be reviewed by administration and presented to the Board of Education.
Motion carried unanimously.

Disposal of Maintenance Vehicles

Mr. Greenleaf discussed that the district has five vehicles that it is looking to dispose of. These vehicles are no longer roadworthy and have been utilized sparingly over the past couple of years. Mrs. Nord suggested that the auto repair program at the High School might be interested in acquiring one of the vehicles so that they would be able to work on a newer vehicle as opposed to the older vehicle currently at the shop. Mr. Greenleaf noted that he would look into it and report back to the full board next week.

MOTION First: M. Underwood
Second: S. Viens
To recommend the Board of Education dispose of the vehicles listed in accordance with Town procedures.
Motion carried unanimously.

ADJOURNMENT

MOTION First: L. Nord
Second: M. Underwood
To adjourn the meeting of the Finance Committee (5:40 p.m.)
Motion carried unanimously.