

A meeting of the Finance Committee was held on Wednesday, August 17, 2022, in the Board of Education Conference Room, 47 Main Street, Ellington, CT.

The meeting was called to order at 4:31 p.m. by Liz Nord.

PRESENT Liz Nord, Chair, Miriam Underwood, Steve Viens, Angela Moser

ALSO PRESENT Brian Greenleaf, Director of Finance & Operations
Aaron Fliss, Director of Technology

AGENDA ITEMS

Information Technology Shared Services Initiative

Mr. Greenleaf and Mr. Fliss shared an overview of the plan to merge Information Technology for the Town and Board of Education. This would include restructuring the department to split the Network Administrator responsibilities to add a Systems Administrator. A technology technician would be hired by the Town, but would have duties across the Town and BOE.

Anticipated Executive Session - Discussion of Salary and Contract Negotiations

MOTION First: S. Viens
Second: M. Underwood
To move that the Board of Education move into Executive Session to discuss salary and contract negotiations and invite Brian Greenleaf & Aaron Fliss into the session.
The motion carried.

The Board of Education entered into Executive Session at 5:03 p.m.

The Board of Education exited Executive Session at 5:40 p.m.

MOTION First: S. Viens
Second: M. Underwood
To move to recommend to the Board of Education the approval of the Administration to finalize the Memorandum of Understanding with the Town of Ellington for the purposes of entering into a shared services arrangement for information technology.
The motion carried.

2021-2022 Update

Mr. Brian Greenleaf, Director of Finance & Operations

Mr. Greenleaf gave an update for the 2021-2022 fiscal year. The district ended up with approximately \$31K of funds being returned in balance to the Town's Unassigned General Fund. It was recommended to request \$25K of the balance be placed in the Unexpended Funds Account for the purposes of Special Education tuition and transportation. The Medical Self Insurance fund grew by approximately \$345K, despite needing to book IBNR in the first year. This surplus was due in part to funding appropriated by the Town from the FY21 budget surplus.

MOTION

First: M. Underwood

Second: S. Viens

To move to recommend to the Town Boards of Finance and Selectmen an appropriation of \$25K to the Unexpended Funds Account.

The motion carried.

2022-2023 Update

Mr. Brian Greenleaf, Director of Finance & Operations

Mr. Greenleaf gave an update for the 2022-2023 fiscal year. Preparations are underway for the first 10-month payroll where the district will have more accurate encumbrances to provide a better sense of where the budget stands.

ADJOURNMENT

MOTION

First: M. Underwood

Second: S. Viens

To adjourn the meeting of the Finance Committee (5:57 p.m.)

Motion carried unanimously.

Approved