

Board of Education

Ellington, Connecticut

January 26, 2022

A regular meeting of the Ellington Board of Education was held on Wednesday, January 26, 2022, at 6:00 p.m. in the Ellington High School Library Media Center, 37 Maple Street, Ellington, CT.

Present were: Mr. Blanchette, Viens and Young via video conference; Ms. Dzen, Kupferschmid, Moser, Nord, Mullin, Socha, and Underwood, and Dr. Scott Nicol, Superintendent of Schools.

Administration present were: Mr. Oliver Barton, Assistant Superintendent for Curriculum and Instruction; Mr. Brian Greenleaf, Director of Finance and Operations; Mr. Greg Kliman, Director of Facilities and Dr. Kristy LaPorte, Director of Special Services.

Also in attendance: Ms. Jennifer Brown, Executive Assistant to the Superintendent/Human Resources Coordinator, Mr. Aaron Fliss, Director of Information and Technology; Mrs. Ann Johnson, Science Teacher, Ellington High School, Madeleine (Maddie) Willett, Appointed Board of Education Student Representative and Mr. Jeff Larson, Superintendent Intern.

The meeting was called to order at 6:05 p.m. by Ms. Dzen, Chairwoman.

Pledge of Allegiance (00:01:48)

SPECIAL RECOGNITION (00:02:45)

Ellington Greater Together Community Fund - Ankit Roy and Will Stocker

Dr. Nicol invited Mrs. Ann Johnson to recognize Ellington High School students Ankit Roy and Will Stocker on behalf of the Ellington Greater Together Community Fund to the Board of Education. Ms. Johnson stated that both students have been involved in creating a Green Earth Club and a food composting program based on food waste observed in the high school cafeteria. Ms. Johnson continued to explain that Ankit Roy wrote a grant which was accepted in the summer of 2021 and began to collaborate with the Blue Earth Compost Company in Hartford, CT. The program was introduced to the

high school students in October 2021. Ankit Roy addressed the Board of Education with a description of how the food composting program worked. It began with weekly collections of food waste from the school cafeteria and the placement of posters at school where students would learn what was suitable for composting. On average, one hundred and fifty pounds of food waste was collected in a month. Will Stocker added that the Blue Earth Compost Company provided statistics of the progress of implementing the compost program at the high school. An example provided was the amount of composting received for the month of November would charge approximately 4,170 cell phones based on the energy conversion of food waste. Mr. Viens inquired about how the process worked. Will Stocker explained that each Wednesday a truck collects food waste left out in specified bins and transported it to a biogas and composting facility in Southington, CT. Ms. Dzen thanked and congratulated both Ankit and Will for the success of the program and their hard work.

Dr. Nicol presented the second recognition of the evening which was from the EDUinnovate grant program. Mrs. Sarah Whelan represented EDUinnovate and addressed the Board of Education with the submitted grant proposals accepted by EDUinnovate for funding. Ms. Whelan recognized both Ms. Laura Santos and Ms. Chris King for proposing a school store at Crystal Lake School where supplies would be funded by EDUinnovate. Ms. Santos expressed her appreciation that the school store would provide a hands-on approach to life skills and the incorporation of mathematics. Ms. Whelan recognized Dr. Edward Depeau with his proposal called Learning Sphere which would be available in all Ellington Public Schools. Dr. Depeau explained that the Learning Sphere technology would be introduced to all students, which would allow students to see how their actions may create something in mathematics. Dr. Depeau appreciated the support from the Board of Education. Ms. Whelan concluded her presentation with gratitude for all that Ellington school teachers continue to provide for all students.

BOARD CHAIR REPORT

Ms. Dzen did not present her report to the Board of Education in order to utilize the time to continue discussions in regards to the 2022-2023 budget.

CITIZEN AND STAFF FORUM

(00:11:37)

Ms. Beverly Russo addressed the Ellington Board of Education with her displeasure regarding the mask mandate required currently in Ellington Public Schools.

CONSENT AGENDA

(00:19:11)

1. Approval of the minutes from the December 15, 2021 Regular Meeting.
2. Approval of the minutes from the January 5, 2022 Special Meeting.
3. Acceptance of the resignation of Nathaniel Trask as a Special Education Aide at BASES, effective December 24, 2021.
4. Approval of the employment of Wade Allen as a Special Education Aide at BASES, effective January 3, 2022.
5. Approval of the employment of Nancy Bard as a part-time Food Service Worker at Ellington High School, effective January 3, 2022.
6. Approval of the employment of Kim Hopkins as a part-time Food Service Worker at Center School, effective January 3, 2022.
7. Approval of the employment of Ricky Ruocco as a Cafeteria/Recess Aide at Windermere School, effective January 3, 2022.
8. Acceptance of the resignation of Natasha Mendez as a part-time Special Education Aide at Windermere School, effective January 20, 2022.
9. Acceptance of the resignation of Francesco Cefalu as a Custodian at Ellington High School, effective January 21, 2022.
10. Acceptance of the resignation of Joshua Mozzicato as an Administrative Assistant at Ellington High School, effective January 21, 2022.
11. Approval of the employment of Graham Brown as an Administrative Assistant at Ellington High School, effective January 24, 2022.

Ms. Dzen asked if anyone wished to remove any item from the Consent Agenda.

Ms. Dzen announced that hearing none, the Consent Agenda is accepted as written.

REPORT & DISCUSSION ITEMS

Special Reports

(00:19:30)

Continued 2022-2023 Budget Discussion

Dr. Nicol began the report with the presentation of an updated budget memo provided by Mr. Greenleaf, specifically the action of the Finance Committee stated on the back page. Dr. Nicol requested that the Ellington Board of Education continue the discussion of the Finance Committee's recommendations. Mr. Greenleaf provided a review of the requested three action items totaling \$103,000.00 based on the Finance Committee commendations. The first recommendation made was the possibility of taking more risk with the salary accounts in terms of turnover within the district (transfers, retirements, etc.) which was a reduction of \$80,000.00. The second recommendation would be the further reduction of \$8000.00 the Ellington Board of Education and Administration's professional development and associations that end in the dues and fees account. The recommendation also included the general reduction of \$15,000.00 of professional development.

Ms. Nord commented that the recent Finance Committee discussions included the risk with the insurance regarding the Ellington High School Athletic Director and the reasons why the insurance was not reduced. Based on the district's self insured status, the Finance Committee was attempting to build up monies for the reserve account and to have the funds available to meet claims as received. Ms. Nord added that there was discussion of the importance of a full time literacy teacher at the elementary level.

Ms. Socha requested clarification on the Finance Committee's recommended action items. Ms. Dzen stated that the reductions presented by Mr. Greenleaf on behalf of the Finance Committee were included in the proposed vote on the 2022-2023 budget. However, further reductions could be discussed.

Ms. Underwood requested Mr. Greenleaf to provide details of the items cut totaling \$867,000.00 from the previous budget meeting in addition to the \$103,000.00 reduced as stated above. As a retired educator and teacher trainer, Ms. Underwood expressed

her concerns that the necessity of improving programming for schools requires additional funding from the town of Ellington.

Ms. Dzen stated that she believed additional cuts could be made to the proposed budget that would not affect teachers, students or learning. Ms. Dzen questioned travel reimbursement for teachers and staff for conferences, aware of contractual obligations and commitments, but suggested a remote option instead. Mr. Greenleaf reiterated the conference contractual obligations, but would reevaluate possible areas of reduction for the travel component.

Ms. Dzen inquired about dental insurance and would there be any portion that could be recalculated. Mr. Greenleaf stated that with conversations at the Finance Committee and discussions with Dr. LaPorte in regards to special education transportation, an additional \$30,000.00 could be reduced. Mr. Greenleaf continued that in discussion with the Director of Technology, an additional \$9500.00 could be cut from the proposed budget. Mr. Greenleaf stated that discussions regarding the athletic director stipend at the middle school remained in the proposed budget however the \$4000.00 could be reduced out of the stipends account at the middle school. In addition, \$300.00 could be reduced from the central office's postage machine's current contract. Mr. Greenleaf stated that an additional \$10,000.00 in general cuts could be made across a variety of different accounts and still manage the budget.

Ms. Nord inquired about the timing of funding for the teacher of color residency program. Dr. Nicol responded that the timing was uncertain at this time and would not be funded to expect prior to April 15, 2022.

Ms. Dzen emphasized her concerns of the proposed budget and suggested additional reductions be considered prior to presenting a budget to the Board of Finance that would not impact student learning or teacher resources.

Ms. Dzen suggested a possible reduction of Custodial Overtime Systemwide (proposed was \$35,000.00, whereas the past three years highest total was \$23,000.00) Mr. Greenleaf responded that he would compile more information from prior fiscal years to determine if a reduction could be made. Ms Dzen also requested the Miscellaneous Building Maintenance be reviewed to determine if any additional reductions would be possible. Mr. Greenleaf stated that he would consider a review. Ms. Dzen inquired if there would be any possible adjustments/reduction to health insurance costs. Mr.

Greenleaf stated that reducing health insurance projections would not be his recommendation at this time.

Ms. Dzen reported that discussions with Mr. Greenleaf were held regarding the pre-purchasing of supply items this fiscal year to offer savings to the proposed 2022-2023 budget.

Ms. Nord questioned where the number of insurance claims were coming from. Mr. Greenleaf had consulted Brown & Brown which determined that in part, higher cost claims were evident in addition to trending general cost increases.

Ms. Nord inquired if the \$30,000.00 proposed for capital improvements for the 2022-2023 budget, could be considered for reduction. Mr. Greenleaf responded that the proposed amount included for capital improvements would be used for unexpected expenses and/or repairs that may arise across the district.

Dr. Nicol added that understanding the Ellington Board of Education's position in trying to reduce the overall budget, however it must be taken into consideration the lower the budget may become, the less flexibility in the accounts would be available to address the needs of the district. Dr. Nicol stated that if it were the Ellington Board of Education's pleasure to reduce the proposed budget to a 3.5% (from 3.8%-3.87%), there would be considerable reductions that may affect the district in multiple areas going forward.

Ms. Moser questioned that based on the discussion held at the previous budget workshop, the Board of Finance requested the Board of Education review the proposed budget and consider further reductions. Ms. Moser requested clarification of the process of passing the proposed budget through the Board of Finance. Mr. Greenleaf explained that the Board of Education was one department within the Town of Ellington's budget, The Board of Education was an independent entity and would have control of what would be submitted to the Board of Finance for approval by February 15, 2022. On March 9, 2022, administration will present the Board of Education's proposed budget to the Board of Finance. The Board of Selectmen will present their budget to the Board of Finance the following week, where a period of time would be required to receive additional information from the State of Connecticut to be included in the process. A public hearing would be scheduled in April, with the possibility of one to two rounds of budget deliberations following the public hearing. Mr. Greenleaf stated that it was a collaborative process between the administration and the Board of Finance to determine a budget that would address the overall needs of the district in all aspects. In the memo presented to the Ellington Board of Education, Mr. Greenleaf stated that there was a

strong fiscal management not only within administration, but with school principals, teachers, and the entire business office staff.

Ms. Kupferschmid commented that based on discussions regarding the proposed budget and the recent reductions made, could the budget be voted on and submitted to the Board of Finance for approval. Ms. Nord added that as a Board of Education, if a vote was passed, the proposed budget could be presented to the Board of Finance with the recent reductions yet emphasis on areas the Board of Education voted to remain part of the budget. Ms. Socha acknowledged Mr. Greenleaf for his hard work in the budget process, however, believed the focus of the proposed budget should be the quality of education provided for all students rather than the amount of spending per pupil and the Board of Education had a responsibility to taxpayers. Ms. Socha expressed her concern that additional reductions from the current proposed budget would be necessary for taxpayers to consider voting in favor of the Windermere Building Project. Ms. Socha emphasized that she would not want any staff affected or the quality of education altered, however, in order to provide what would be necessary to support the needs of the district, the Board of Education would have to make further reductions to the proposed budget. Ms. Moser commented that several budget reduction recommendations were made, and felt that any additional reductions could impact the schools. Ms. Socha had conversations with small businesses owners and families in Ellington and explained that the cost of living had increased, but some salaries have remained the same. Ms Socha felt it was the Board of Education's responsibility to balance between making further reductions to the proposed budget for Ellington taxpayers, and supporting the school district.

Mr. Greenleaf commented that the Board of Education's budget was a part of a much larger number of budgets (i.e town budget, revenue budget, revenue from the State of Connecticut) and must be factored into the budget before a mill rate would be determined. More information would be forthcoming in determining if additional reductions could be made to the proposed budget.

Ms. Dzen stated she would entertain a motion to vote on the proposed 3.8% budget increase, or revisit the discussion at a later date. Mr. Blanchette, Young and Viens were in favor of the proposed budget increase; Ms. Dzen, Moser, Nord, Underwood, Kupferschmid, and Mullin were also in favor of the proposed increase. Ms. Socha opposed and questioned the Superintendent if hypothetically where the areas of reduction would be to have the budget at a 3.0% increase.

Dr. Nicol responded with a review of what was discussed at the Finance Committee meeting. Finding qualified candidates to fill open staff positions has been a challenge and Dr. Nicol stated that if the Ellington Board of Education requested a revision of the proposed budget, a possible scenario would be eliminating multiple staff positions, a situation that the administration would certainly want to avoid. Dr. Nicol continued with the possibility the Board of Finance may request further reductions, however, there were several possible areas that may fluctuate and funds could be shifted amongst accounts. More time was necessary to make sure all information was received from the town to make an overall responsible financial decision for the budget. Ms. Nord stated that at the Board of Finance meeting, eliminating any staff positions was not part of the discussion. Therefore, other areas of reduction would have to be explored if the Board of Finance requested revisions to the proposed budget.

Ms. Socha emphasized her point that if the Board of Education could reexamine the proposed budget for possible further reductions without affecting any staffing positions, the conversation should continue prior to the submission of the budget to the Board of Finance, with anticipation that the proposed budget would be rejected. Dr. Nicol responded by explaining that the budget process occurs in this fashion year after year (a proposed budget presented to the Board of Finance, further reductions were requested, and the budget resubmitted). However, if eliminating staff positions were a scenario, it would be imperative that administration communicate the information to all Ellington families. The citizens of Ellington should be notified of programming or staffing changes to make an informed decision voting on a budget.

A motion was made to move, whereas the Administration and Board of Education examined all accounts within the budget yielding a combined net reduction to all non-salary and benefit accounts, whereas the increase in salaries and benefits is greater than one hundred percent (100%) of the total increase proposed, whereas the district needs to move from a part-time to a full-time Athletic Director to meet the requirements of the program and in order to ensure proper compliance with state statutes and regulations, whereas the behavioral and academic needs of the Ellington students are increasing over the past two years, whereas the Board of Education and its Administration have and will continue to work with the town Board of Finance in partnership to deliver the best value for the Ellington taxpayer hereby be it resolved that the Board of Education adopts a budget recommendation for the 2022-2023 fiscal year of \$43,169,826.00 an increase of 3.80% or \$1,581,075 over the current budget.

1st. M. Underwood

2nd. M. Kupferschmid

VOTE: Ayes: G. Blanchette, M. Young, S. Viens, M. Underwood, M. Kupferschmid, A. Moser, L. Nord, J. Mullin and J. Dzen. Nay: K. Socha. The motion passed.

Regular Board Committee Reports

(01:35:25)

Communications

Committee Chair Mullin reported a Communications Meeting was held on Monday, January 24, 2022, whereas the school calendar was included in the Board of Education packet. Committee Chair Mullin stated that discussions regarding the return of half day Wednesdays and the benefits of teachers would have to collaborate during that time. Committee Chair Mullin continued her report with a discussion with Dr. Nicol at the meeting where additional professional development days were added to the school calendar for the 2021-2022 school year, and the challenge of child care if half day Wednesdays were implemented. Committee Chair Mullin welcomed comments from Ellington Board of Education members.

Ms. Nord suggested a possible collaboration with the Indian Valley YMCA to see if an additional after school program could be available for the half day Wednesdays. Mr. Viens disagreed with the suggestion. Mr. Young was in favor of the reinstating of half day Wednesdays on a monthly basis that would allow teachers to collaborate with one another, specifically the elementary levels.

Ms. Underwood reviewed the half days presented from the 2022-2023 calendar and both Ms. Mullin and Dr. Nicol confirmed that one additional half day would be added. Dr. Nicol continued that while half days were beneficial, it created a challenge for working families with child care. Further discussion would be required for additional half day Wednesdays to be added to the upcoming school calendar.

Ms. Socha was in favor of additional half day Wednesdays to the school calendar.

Ms. Dzen suggested a parent survey communication to Ellington families for input. Dr. Nicol commented that the survey would have to include several considerations and perspectives from Ellington families in order for administration to make possible changes to the calendar for the 2023-2024 school year.

Ms. Socha recommended that the district should examine ways for students to work smarter, and find ways to save money but not jeopardize the quality of education to students.

Ms. Mullin stated that she would like to see a professional development half day added to the month of December and April for the Ellington public school calendars in the future where professional development was not currently scheduled.

Mr. Barton reported that based on the pace of curriculum it was important to strike a balance between time for teachers to collaborate with one another and participate in new professional development and felt that the month of December and April without a half day was appropriate but could certainly be reevaluated in the future.

Curriculum

Committee Chair Young reported on two agenda items. The first item was how the classroom infrastructure (white board displays, having larger space with the flexibility divided to smaller group areas, share screens etc.) of the Windermere Building Project would affect the work of innovative curriculum titled technology enhanced instruction implications for building projects. Mr. Barton added that a model was discussed that students grouped in regular class sizes would have the opportunity to break out into smaller groups with access to mobile furniture and technology resources.

Committee Chair Young reported the second item discussed was the status of students who were required to receive remote learning due to quarantine. Teachers would focus primarily on in-person students, however would be available for remote students, would post work on Google classroom so students could access assignments while at home recovering.

Mr. Barton added that this concept was in relation to the fact the contact tracing had been reduced, less students out of quarantine for a shorter period of time, unless a longer quarantine was required due to household Covid exposure. The concept of live instruction at the middle and high school level allowed teachers to instruct both in-person and remote students without having to attend to an individual student as the student could work more independently. However, it was becoming more of a challenge for K-6 teachers. Therefore, the priority would shift from less live instruction to teacher communication to the family and to the student including asynchronous work.

Ms. Dzen inquired if K-6 assignments could be accessed by the parent Infinite Campus portal. Mr. Barton stated that that could be investigated however at this point most K-6 teachers are fluent in Google Classroom and additional Infinite Campus training could be made available for K-6 teachers.

Ms. Socha was supportive of innovative furniture included in the Windermere Building Project (i.e round tables in the cafeteria) which could also be used for a variety of instruction opportunities from social emotional learning to table etiquette.

Dr. Nicol commended all K-6 elementary teachers for accommodating remote students for the first half of the school year.

Policy

Policy Committee Chair Moser reported Policy 3320 was discussed and passed unanimously at the last meeting. A second item discussed was the Policy handbook which was required to be updated every five to ten years. Dr. Nicol provided information from Shipman and Goodman LLP on policy handbook review to maintain legal compliance. Dr. Nicol added that the first read of Policy 3320 was the function of the independent audit which updated the policy language.

Ms. Socha supported Shipman and Goodman LLP for the Board Policy services which would over time reduce spending.

A motion was made that the Board of Education approve that the Superintendent of Schools obtain the services of Shipman and Goodman LLP to conduct a comprehensive review of the Board of Education policy manual and utilize their annual policy updates moving forward with initial associated costs to be paid with funds budgeted in the 2021 and 2022 school year.

1st. K. Socha

2nd. M. Kupferschmid

VOTE: Unanimous. The motion passed.

Finance

Finance Committee Chair Nord reported earlier in the meeting.

Operations

Operations Committee Chair Socha thanked the administration, school principals for communicating the Windermere Building Project out to Ellington families and citizens.

ADMINISTRATION REPORTS (02:15:15)

Superintendent's Report

Dr. Nicol reported the CAFE Area 3 Legislative Breakfast hosted by the towns of Ellington, Tolland and Vernon would virtually meet on Monday, January 31, 2022, at 8:00 a.m. Districts represented were Bolton, Colchester, Hampton, Somers, Stafford, Vernon, and Ellington. An invite was extended to state representatives, Governor Lamont, the Commissioner of Public Health and Commissioner of Education.

Directors' Reports (02:18:37)

Update: Windermere Building Project - Mr. Greenleaf, Director of Finance & Operations

Mr. Greenleaf presented the memo included in the Board of Education packet. Mr Greenleaf stated that a Board of Finance meeting was attended and the project passed unanimously in addition to a community forum held on January 12, 2022. On January 24, 2022, the Board of Selectmen set the referendum date on March 1, 2022, from 6:00 a.m. to 8:00 p.m., which would follow a town meeting at the high school scheduled for February 22, 2022 at 7:00 p.m.

Mr. Greenleaf, in conversations with members of the community and town Boards, was discussing a conceptual option that the Board of Education move unanimously with the project. However, there had been some advocacy about the Windermere Building Project to determine if it was the best path going forward. Mr. Greenleaf continued that within the presented memo in the Board packet, a motion to recommend to the Permanent Building Committee which would have the final authority per the motions passed, state statutes and town charter. The motion would include the examination of the conceptual design put forward by the Board of Education with the architect selected and confirm it would be the best value for Ellington taxpayers. Those findings then would be presented to the Board of Selectmen, Board of Education and the Board of Finance.

A motion was made, in the spirit of collaboration and recognition of the scale of the proposed Windermere Building Project, the Board of Education as aligned with the state statute and town's charter hereby recommends the Permanent Building Committee along with its chosen architect for the Windermere Building Project access the proposed conceptual design to ensure the maximum value for the Ellington taxpayer while balancing educational impacts on students and the long term needs of the school and this district and share its findings with the Boards of Selectmen, Finance and Education.

1st. K. Socha

2nd. M. Kupferschmid

Discussion: Mr. Viens inquired about a time frame for the project to begin. Mr. Greenleaf responded early 2023. Mr. Viens clarified that the vote on the project would occur prior to the cost being determined so there would be a possibility that the cost would decrease before the project began. Mr. Greenleaf stated that there are several variables that could affect the project, but by having the Permanent Building Committees input would have them set the final scope of the project. However, Mr. Greenleaf stated that although the Permanent Building Committee has the final scope, the administration and Board should continually advocate for what would work best for the district and Ellington taxpayers.

Ms. Nord inquired about when a design would be available for the Board of Education to review. Mr. Greenleaf replied that there are three distinct phases of the design process: the schematic design, design development, and construction documentation. The phases would be in iterations in 2023 and 2024.

VOTE: Unanimous. The motion passed.

Monthly Health & Safety Covid Update - Mr. Greenleaf, Director Finance & Operations

Mr. Greenleaf reported the changes to contact tracing and quarantine guidelines which reduced the number of days an individual would be required to quarantine. Approximately 5000 self test kits were received by the State of Connecticut and 2800 were available for staff and students exhibiting Covid symptoms by contacting school nurses.

Ms. Mullin inquired about the number of cases seen in schools, to which Mr. Greenleaf confirmed that there was a decrease over the past two weeks and was continuing on a downward trend.

Monthly Financial Report - Mr. Greenleaf, Director Finance & Operations

Mr. Greenleaf referenced the report in the Board packet which indicated that overall the budget was good at this time

Culture of Feedback - Mr. Oliver Barton, Assistant Superintendent of Curriculum and Instruction

Mr. Barton defined Culture of Feedback as a process where input received from stakeholders about the district to inform school improvement and district improvement planning. A climate survey was sent to students, parents and teachers and the information received, with an outside consultant, would be used to determine what the analysis states and how it would be used for future planning and recommended adjustments both to the survey and the process.

BOARD LIAISON REPORTS (02:38:08)

Student Representative Willet reported that students at the high school were finishing up midterms exams, the start of the third quarter would soon begin with new class schedules. Additionally, students are appreciative to be able to support sports team events in person as well as OKP productions. In conclusion, the student council hosted 8th grade students and gave students a tour of the high school.

CREC Liaison Blanchette was unable to attend the last CREC meeting.

Center School Liaison Kupferschmid reported a continued focus of teaching and learning at Center School. Additionally, a current 8th grade student who attended Center School had been in contact with Principal Verderame to develop an update to the playground to be completed by fall of 2022.

Windermere Liaison Socha did not have any updates at this time.

Ellington High School Liaison Moser reported that Mr. Guidry was in the process of introducing new courses in collaboration with teachers and surveyed by students for the next school year which would be presented to the Curriculum Committee for approval.

Finance Liaison Nord did not have any additional updates at this time.

Liaison Viens met with Principal Hill at Windermere and stated his availability to support Windermere.

Crystal Lake Liaison Underwood did not have any updates at this time.

Communications Liaison Mullin did not have any updates at this time.

ACTION ITEMS

(0:2:41:58)

1. Move, upon the recommendation of the Policy Committee, the Board of Education hold the first vote to adopt the Ellington Public Schools Policy #3320 - Purchasing procedures as presented.

1st. A. Moser

2nd. J. Mullin

VOTE: Unanimous. The motion passed.

2. Move that the Board of Education approve the Ellington High School Music Department Field Trip to the New England Music Festival in Burlington, CT from March 17, 2022 - March 19, 2022, subject to conditions as outlined in Board Policy #6153.

1st. M. Underwood

2nd. A. Moser

VOTE: Unanimous. The motion passed.

3. Move that the Board of Education approve the Ellington High School Music Department Field Trip to the CMEA All-State Festival and In-Service Convention in Hartford, CT from March 31, 2022 - April 2, 2022, subject to conditions as outlined in Board Policy #6153.

1st. L. Nord

2nd. J. Mullin

VOTE: Unanimous. The motion passed.

4. Move that the Board of Education approve the Personnel Leave Request of Susan Rellis, Special Education Aide at Windermere School, from February 11, 2022, to June 30, 2022, for article 14 leave of absence without pay of the Ellington Paraprofessionals CSEA-SEIU Local 2001 collective bargaining agreement.

1st. M. Underwood

2nd. J. Mullin

VOTE: Unanimous. The motion passed.

OLD BUSINESS/NEW BUSINESS

Ms. Socha stated for the record that the school year should begin after Labor Day.

CORRESPONDENCE

NONE

ROUNDTABLE

NONE

A motion was made to adjourn the meeting at 8:50 p.m. (02:46:45)

1st. M. Underwood

2nd. L. Nord

VOTE: Unanimous. The motion passed.

Respectfully submitted,

Jennifer Mullin
Secretary

