

**Board of Education, Ellington CT
Policy Committee Meeting Minutes**

The Policy Committee of the Ellington Board of Education met on Monday, January 7, 2019 at 5:30 p.m. in the School Administration Building, 47 Main Street, Ellington, Connecticut.

Attendees: Dr. Scott Nicol, Superintendent of Schools, Mr. Brian Greenleaf, Director of Finance and Operations, Mr. Jarad Lucan and Mr. Greg Jones, both of Shipman and Goodwin
Post Executive Session Attendees: Mr. John Guidry, EHS Principal, Dr. Kristy Laporte, Director of Special Services, Mr. Brian Hendrickson, Assistant Superintendent for Curriculum and Instruction, Ms. Liz Cole, STEM Curriculum Supervisor
Committee Members: Ms. Liz Nord, Ms. Tracey Kiff-Judson (5:39 p.m.), Ms. Kris Picard-Wambolt
Absent Committee Members: Dr. Jaime Foster, Mr. Michael Purcaro, Ms. Kerry Socha

Call to Order: The meeting was called to order at 5:32 p.m. by Ms. Picard-Wambolt.

Agenda Items:

1. Anticipated Executive Session-Policy Regarding School Safety and Security

A motion was made that the committee vote to enter into Executive Session for the purpose of discussing matters pertaining to School Safety and Security, and invite Dr. Scott Nicol, Superintendent of Schools, Mr. Brian Greenleaf, Director of Finance and Operations, Mr. Jarad Lucan and Mr. Greg Jones of Shipman and Goodwin into the Executive Session.

First: Ms. Nord

Second: Ms. Picard-Wambolt

VOTE: Unanimous. The motion passed.

The committee entered into Executive Session at 5:33 p.m.

The committee exited Executive Session at 6:28 p.m.

2. Continued Review of Policy 9320 – Orientation of Board Members

At the direction of the committee, Dr. Nicol reviewed this bylaw with an eye toward streamlining it. He presented a proposed revision to the committee. After reviewing the revised bylaw, the committee added language requiring a thorough review of Board Bylaws as part of new member orientation.

A motion was made to recommend to the full Board acceptance of Bylaw 9230 – Orientation of Board Members, as amended.

First: Ms. Kiff-Judson

Second: Ms. Nord

VOTE: Unanimous. The motion passed.

3. Review of Policy 4212.42 – Drug & Alcohol Testing for School Bus Drivers

Dr. Laporte presented this proposed policy revision that will change the name of the policy to “Requirements for School Bus Drivers”. Due to a new legislative requirement, language was added regarding the training of all school bus drivers in the identification of signs and symptoms of anaphylaxis, administering an EpiPen, notifying emergency personnel, and related incident reporting.

A motion was made to recommend to the full Board acceptance of revised Policy 4212.42 – Requirements for School Bus Drivers as presented.

First: Ms. Kiff-Judson Second: Ms. Nord

VOTE: Unanimous. The motion passed.

4. Review of Policy 5141.21 – Administering Medication

Dr. Laporte informed the committee that she reviewed this policy as did Sheri Shaw, District Head Nurse, and Dr. Ronald Buckman, District Consulting Physician. Dr. Laporte presented the proposed revision. Due to recent legislative changes, language was added regarding the training of all school bus and van drivers in the identification of signs and symptoms of anaphylaxis, administering an EpiPen, notifying emergency personnel, and related incident reporting. Also due to recent legislative changes, language was added to allow students with a diagnosed asthma or life-threatening allergic condition to possess and self-administer an inhaler or EpiPen while receiving school transportation services.

A motion was made to recommend to the full Board acceptance of revised Policy 5141.21 – Administering Medication as presented.

First: Ms. Kiff-Judson Second: Ms. Nord

VOTE: Unanimous. The motion passed.

5. Review of Policy 5144.1 – Physical Restraint/Seclusion/Exclusionary Timeout

Dr. Laporte presented this proposed revised policy to the committee. She explained that due to recent legislative changes language was added to expand the definition of physical restraint to include carrying or forcibly moving a person from one location to another. Additionally, exclusionary timeout, its definition and accompanying requirements regarding such a timeout were added to the policy. Finally, a prohibition was added that seclusion shall not be utilized as a planned intervention, behavioral intervention plan, IEP, or 504 plan.

A motion was made to recommend to the full Board acceptance of revised Policy 5144.1 – Physical Restraint/Seclusion/Exclusionary Timeout as presented.

First: Ms. Kiff-Judson Second: Ms. Nord

VOTE: Unanimous. The motion passed.

6. Review of Policy 6146 – Graduation Requirements

Mr. Guidry presented this proposed revised policy to the committee. This revision aligns the policy to state guidelines regarding credit requirements and flexibility, as well as to the district's vision of the graduate.

A motion was made to recommend to the full Board acceptance of revised Policy 6146 – Graduation Requirements as presented.

First: Ms. Kiff-Judson Second: Ms. Nord

VOTE: Unanimous. The motion passed.

Adjournment:

The meeting was adjourned at 7:22 p.m. by Ms. Picard-Wambolt.

Respectfully submitted by _____
Kris Picard-Wambolt, Policy Committee Chair