



# Student Employment

## Working Papers for Minors

Congratulations on your new job! Now what?

Upon obtaining a job, employees between the ages of 16 and 18 must have working papers to work in Connecticut. Those papers can be obtained in the School Counseling office.

**During the summer, please call ahead - 860-896-2352 - to schedule an appointment.**

Please bring with you a Promise of Employment letter from your employer that clearly states the following:

1. Street address of where the minor will be working
2. Hourly wage as a dollar amount at or above current minimum wage
3. Specific job description
4. Maximum number of hours that could be worked
5. Name, contact information and signature of an authorized official

Find out more about employment for minors on the CT Department of Labor's website by clicking **HERE**.